

ASSOCIATION OF MEDICAL PHYSICISTS OF INDIA

(Regd. No. 421/1976 GBBSD, Public Trust F 4238)



(An Affiliate of the INDIAN NATIONAL SCIENCE ACADEMY &
the INTERNATIONAL ORGANIZATION FOR MEDICAL PHYSICS)

Regd. Off.: C/o Radiological Physics & Advisory Division, Bhabha Atomic Research Centre
CT&CRS Building, Anushaktinagar, MUMBAI – 400094.
Phone: +91-22-2559 8713/ 8654/ 28656, Fax: +91-22-25519209

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Prof. Arun Chougule
Jaipur

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Dated: 17th July, 2017

NOTICE

Dear Members of AMPI

Warm Greetings!

It is to bring to the notice of all members that we are inviting the expression of interest (EOI) to host 40th Annual conference of Association of Medical Physicists of India (AMPI) from the zonal/state chapter of AMPI through its office bearers or from members through their Head of the institution. The bidder will have to present their proposal in the forthcoming AMPICON2017 Jaipur during General Body meeting. The selection process will be based on voting if there is more than one bidder.

Therefore, I request interested chapters or members to submit the proposal to host the 40th Annual conference of AMPI on or before 25th September, 2017 and communication to this effect to be sent to the email id: vsampisecretary@gmail.com.

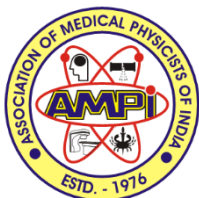
Please find the attachment of guidelines for conducting AMPICON and also EOI in a prescribed format for the submission.

Regards

Sd/
(Dr. V. Subramani)
Secretary, AMPI

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GUIDELINES FOR CONDUCTING AMPI CONFERENCES / WORKSHOPS/ SYMPOSIA

1. The AMPI Conference / Workshop can be conducted by an institution/ AMPI Chapters only after the formal approval of Executive Committee, AMPI. For this, the Head of the prospective institution [an institution associated with the activities related to medical physics) or Chairman (or Secretary of AMPI chapter) should send a letter to this effect to Secretary, AMPI, giving relevant details, to the extent possible, such as probable date, venue, tentative budget. He should also nominate the Convener of the Organizing Committee for the Conference.
 2. All the announcements of conference have to be prepared by the host institute/ AMPI chapter and have to be approved by EC of AMPI before their circulation. The announcements must clearly exhibit that the Conference is of AMPI and hosted/organized by the institute/Department/ AMPI chapter as case be. There can be other sponsors of the Conference. The members of all the Conference Committees, except local organizing committees, will be proposed by mutual consultation of the Convener, Organizing Committee and the EC, AMPI. Secretary, AMPI would make special efforts and arrange to communicate a decision and suggestions of EC on the drafts of announcements within a period of two weeks after its receipt. In case of any unforeseen delay, he will send an interim reply to the concerned person. President/ Secretary of AMPI shall be the member of the organizing committee. The organizing committee will always be reflected on all the printed letterheads for conference.
 3. Seed money for the conference, if required, will be given up to a maximum of Rs.5000/- for Workshop, Rs.15000/- for National Conference and Rs. 25000/- for International Conference, subject to the availability of funds. This amount shall be returned to AMPI after the Conference/Workshop.
 4. The Convener of the conference shall keep informed the organizational progress of the Conference/ Workshop to the Secretary, AMPI.
 5. The prime responsibility for raising funds shall lie with the organizing committee. Funds from Government institutions will be sought by EC, AMPI (or main body AMPI) and will generally be used for bringing out the Proceedings of the Conference / Workshop, providing partial financial support to eligible participants, printing of Journal of Medical Physics of AMPI and supporting AMPI Chapter activities. Funds from private companies will be raised by the host institution/ AMPI chapter and will be used for the organization of the conference.
 6. Awardees for Dr. Ramaiah Naidu Memorial Oration and Meritorious Medical Physicist Awards shall be done by AMPI EC. AMPI Best Paper (Oral & Poster) Awards will be decided by the Committee of Judges appointed by AMPI.
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7. The Dr. Ramaiah Naidu Memorial Oration session will be chaired by President & Secretary AMPI. The AMPI best paper award session will be chaired by Vice President & Treasurer AMPI.
 8. Organizers of AMPICON will waive of the registration fees of President & Secretary of AROI and provide reasonable accommodation. The invitation will be sent by AMPI office under intimation to the organizers.
 9. There should be a clinical session and lectures in Radiation Oncology (3), Radiodiagnosis (1) and Nuclear Medicine (1) for clinical faculties during annual conference from national professional bodies of all three clinical discipline.
 10. The regarding inviting chief guest/guest of honor for AMPICON inaugural ceremony should be consulted and decided with AMPI-EC
 11. After the Conference/Workshop, a copy of the audited statement of accounts of the conference shall be submitted to EC within a period of six months.
 12. Rs. 50000/- (Rupees fifty thousand only) or 50% of the surplus amount generated from the Conference/Workshop, whichever is maximum, shall be transferred to the AMPI Trust Account. The host institute/ AMPI chapter could use the remaining money for up-gradation of Medical Physics and other R&D activities related to Medical Physics. Periodic report on the utilization of funds should be submitted to AMPI. In case the utilization of money for the above purpose within next 5 years is not foreseen, the money should be transferred to AMPI Trust.
 13. Members of EC, AMPI & Board of AMPI Trust, Editor-in-Chief, Associate Editors and Editorial Board of Journal of Medical Physics, and Members of Board of College of Medical Physics of India (CMPI) shall be given registration fee waiver for participating in the conference/ workshop.
 14. The organizers will provide free registration, accommodation in the same venue for AMPI President, Vice-President, Secretary and Treasurer the secretarial assistance and logistics during the conference.
 15. The organizers will provide to all members of EC/CMPI/BOT/Editors should be provided the reasonable accommodation near to the conference venue.
 16. Conference organizers will provide space and logistics to hold AMPI EC/ CMPI/BOT meetings and GBM.
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17. If AMPI office feels the necessity to visit the conference venue to take stalk of the arrangements/logistics planned, the organizers will facilitate the visit and coordinate.
18. As the conference is being the Annual Conference of AMPI, AMPI office has the responsibility to see that the minimum norms are followed and the members do not feel aggrieved, the organizers and AMPI office will be in constant communication to oversee the arrangements.
19. The association (i.e. AMPI) will be represented by its President/ Secretary during Inaugural and Valedictory functions of the AMPICON/ AMPI-Workshop.
20. The signatures of President and Secretary of AMPI in the conference participation certificate and also their message in the conference souvenir/proceedings are required.

Sd/.

(Dr.V.Subramani)
Secretary, AMPI



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Call for Expressions of Interest (EOI) to host the

40th Annual Conference of Association of Medical Physicists of India (AMPICON) in 2019

The Association of Medical Physicists of India (AMPI) is now receiving “Expressions of Interest” from Chapter or Zone of AMPI /Institution form INDIA to host the 40th Annual conference to be held in 2019. The deadline for submission of “Expressions of Interest”: on or before **25th September, 2017**

ANNUAL CONFERENCE HISTORY

The **first conference of AMPI conducted at Bhabha Atomic Research Center, Mumbai in the year 1977** and has changed the site of the annual congress around the INDIA (for more details on conference history, please visit <http://www.ampi.org.in/?p=1338>) Following is the table mentioning conference held year and place since 1992.

Year	Congress	Place	Year	Congress	Place	Year	Congress	Place
1992	13 th	Mumbai	2001	22 nd	Mumbai	2010	31 st	Lucknow
1993	14 th	Nagpur	2002	23 rd	Jaipur	2011	32 nd	Vellore
1994	15 th	Ahmedabad	2003	24 th	Patna	2012	33 rd	Mangalore
1995	16 th	Jodhpur	2004	25 th	New Delhi	2013	34 th	Kolkata
1996	17 th	Chennai	2005	26 th	Chennai	2014	35 th	Loni
1997	18 th	Ludhiana	2006	27 th	Bhubaneswar	2015	36 th	Trivandrum
1998	19 th	New Delhi	2007	28 th	Srinagar	2016	37 th	Hyderabad
1999	20 th	Bhopal	2008	29 th	Mumbai	2017	38 th	Jaipur
2000	21 st	Bangalore	2009	30 th	Hyderabad	2018	39th	Chennai
						2019	40th	???

BIDDING / SELECTION PROCEDURE

The call for hosting is announced on the AMPI website <http://www.ampi.org.in>. The deadline for submission of “Expressions of Interest”: on or before **25th September, 2017**. Notices of intent and complete proposals (**Proposal requirements and guidelines mentioned in Appendix-A**) should be received within the above deadlines that shall be sent electronically by email and also by regular mail with each 2 copies to **Dr.V.Subramani, Secretary**, Association of Medical Physicists of India, Senior Medical Physicist cum RSO, Department of Radiation Oncology, All India Institute of Medical Sciences, New Delhi-110 029, India; Phone: 011-29575264 (Off) Mobile: 9818590276; Email:. vsampisecretary@gmail.com

Selection Procedure: Bidders will be required to make a formal presentation in support of their bid at the Annual General Body meeting (AGM) of AMPI going to be held in November 2017 at Jaipur.





**Call for Expressions of Interest (EOI) to host the
40th Annual Conference of Association of Medical Physicists of India (AMPICON) in 2019**
The deadline for submission of “Expressions of Interest”: on or before **25th September, 2017**

**APPEDIX-A
PROPOSAL REQUIREMENTS AND GUIDELINES**

The proposals must contain the following minimum guidelines.

Items	Guidelines
1. Congress highlights	1) Conference period 2) Location (City)
2. Proposing party description	1) Legal national medical physics chapter / Zone (if any) 2) Name, address of contact person with contact details
3. Congress Venue	1) Brief summary and pictures 2) Meeting space 3) Exhibition and poster session availability
4. Accommodation facilities	Hotels and costs
5. Social events	1) Opening ceremony 2) Banquet 3) Closing ceremony
6. Transportation	1) Accessibility (Flight etc) 2) Local transportation
7. Local Organizing Committee	Introduction of committee members
8. Budget Plan	1) Brief budget plan 2) Financial support and sponsorship
9. Others	Other various information to be considered

